

APPROVED

EVELINE TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING MINUTES
EVELINE TOWNSHIP HALL
8525 FERRY ROAD
EAST JORDAN, MI 49727
TUESDAY NOVEMBER 14, 2023
7:00 P.M.

1. **CALL TO ORDER:** The monthly meeting of the Township Board of Trustees was opened at 7:00 p.m. by Supervisor Vron dran with the Pledge of Allegiance.

ATTENDING: Board members present, Trustees Eric Beishlag and Janet Blossom, Clerk Sandi Whiteford, Treasurer Ron Chapman and Supervisor John Vron dran. Others attending, Zoning Administrator Will Trute, Susan Vron dran, Corey Wells and Rob Reynolds.

2. **PUBLIC COMMENT REGARDING AGENDA ITEMS:** No comments received.
3. **AGENDA:** Mr. Chapman made a motion supported by Ms. Blossom to accept the agenda as presented. Motion Approved
4. **MINUTES:** Mr. Beishlag made a motion to approve the October 10, 2023 and the October 24, 2023 meeting minutes as written. Motion Supported by Ms. Blossom. Motion Approved.
5. **PAYMENT OF BILLS:** Ms. Blossom made a motion to approve payment of bills in the amount of \$34,223.26. Checks numbered 1315 to 1355 as well as EFT payment to the IRS. Motion supported by Mr. Beishlag.

Upon roll call vote the following voted:

Aye: Mr. Beishlag, Mrs. Whiteford, Ms. Blossom, Mr. Chapman, Mr. Vron dran

Nay: None

Absent: None

Motion Approved.

6. **TREASURER'S REPORT:** As of October 31, 2023, the General Fund balance, including Schwab Money Market of \$4,689.75, 4Front and Horizon CDs of \$2,047,556.82 and the General Fund Checking of \$167,870.75 is \$2,220,117.32. Road Fund \$664,484.93, Fire and Ambulance Fund \$132,945.21, Tax Account \$51,460.05. Accounts balance with Clerk, supported by the balance sheet. Mr. Chapman noted that included in the General Fund balance is the ARPA Fund Monies of \$67,111.30. These funds are restricted for use as dictated by the Rescue Fund regulations.

7. **CORRESPONDENCE:** Received letter from Hutchison Properties Consulting and Calendar for the February 27, 2024 Presidential Primary election.
8. **PLANNING COMMISSION REPORT:** Mr. Beishlag reported the Planning Commission received information from Kristin Frazho, General Manager of Hungry Ducks. Following discussion motion was made to open the April 3, 2024 Planning Commission meeting on site at the Hungry Ducks Adventure Farm at 5:00 p.m. to review the site, reconvening the meeting at the Eveline Township Hall.
9. **SPLIT COMMITTEE REPORT:** One property line shift was completed.
10. **ASSESSOR REPORT:** No update received.
11. **ZONING REPORT:** Two zoning permits were issued, seven pending. One Greenbelt plan was approved.
12. **BUDGET:** Mrs. Whiteford requested that \$13,800 be moved from Salary Wages Zoning to Professional Services Zoning to accommodate payment to the new Zoning Administrators LLC. Mr. Beishlag made a motion to move \$13,800.00 from Salary Wages Zoning to Professional Services Zoning, resulting in no change in the budget bottom line. Motion supported by Mr. Chapman.

Upon roll call vote the following voted:

Aye: Mr. Beishlag, Mrs. Whiteford, Ms. Blossom, Mr. Chapman, Mr. Vrondran

Nay: None

Absent: None

Motion Approved.

13. **8530 FERRY ROAD UPDATE – WILL TRUTE:** Mr. Trute reported that the parking area is completed and stumps have been removed. Mowing the front of the area should be able to be easily completed. Following discussion, Ms. Blossom requested authority to purchase solar lighting and reflectors for the parking area.

Upon roll call vote the following voted:

Aye: Mr. Beishlag, Mrs. Whiteford, Ms. Blossom, Mr. Chapman, Mr. Vrondran

Nay: None

Absent: None

Motion Approved.

14. **PLANNING COMMISSION MEMBER:** Mrs. Whiteford reported that 2 applications for the Planning Member position have been received. The position has been published and setting interviews will be on the December agenda.

15. WASHINGTON STREET REPAIRS: Mr. Chapman reported that the Charlevoix County Road Commission has not completed the plan and estimate as of yet.

16. POLICY - MEETING ON BEHALF OF THE TOWNSHIP: Following discussion and review of Attorney Graham's memo, Mr. Chapman made a motion to approve the policy as presented. Motion supported by Mr. Beishlag.

Upon roll call vote the following voted:

Aye: Mr. Beishlag, Mrs. Whiteford, Ms. Blossom, Mr. Chapman, Mr. Vrondran

Nay: None

Absent: None

Motion Approved.

17. DRY HYDRANT UPDATE: Mrs. Whiteford reported that Bracey Road and the Ferry Dry Hydrants have been completed at a cost of \$3000.00 to be paid with ARPA funds. Work was continuing on Ridge Road Dry Hydrant.

18. PUBLIC COMMENT REGARDING NON-AGENDA ITEMS: Bob Leddy asked the Board to authorize zoom meeting access for meetings that pertain to developments. Rob Reynolds would like agendas published a week prior to Board and Planning meetings. Susan Vrondran asked what the cost of Dry Hydrant repair amounted to.

19. BOARD COMMENTS. Ms. Blossom commended Barb Town on the replacement of the Ridge Road Cemetery sign. She stated that she does an excellent job, the Township is lucky to have her. Wreaths Across America will be held December 16, 2023 at noon at the Ridge Road Cemetery. Wreaths will be placed on each veteran's grave. Everyone is welcome to attend. In response to Mr. Leddy's questions, Mr. Beishlag stated that zoning does zoning and Planning Commission does planning. The Board will look into zoom meetings. Mrs. Whiteford expressed concern over picking and choosing which meetings would offer zoom as Mr. Leddy suggested. Developments may not be the only interest of other residents. Mr. Chapman requested authorization to purchase a new laptop, equipment is budgeted for. His is not functioning well.

Upon roll call vote the following voted:

Aye: Mr. Beishlag, Mrs. Whiteford, Ms. Blossom, Mr. Chapman, Mr. Vrondran

Nay: None

Absent: None

Motion Approved.

Mrs. Whiteford stated that due to the State Legislature adjourning today the Presidential Primary will be held on February 27, 2024. Additional information will be posted on the Township Website. In response to Mr. Reynolds, Mrs. Whiteford stated that draft minutes are available eight business days following a meeting. Agendas are not required to be created or published.

20. ADJOURNMENT: There being no further business before the board at 7:54 p.m.
Mr. Beishlag made a motion to adjourn. Motion supported by Ms. Blossom.
Motion approved.

Respectfully,

Sandi Whiteford, Clerk